



Tony Evers, Governor
Dawn Crim, Secretary

May 5, 2021

Deborah Behl, Clerk
Town of Lebanon, Dodge County
N1738 County Road R
Lebanon, WI 53047
lebanon@netwurx.net

VIA EMAIL

Re: Town of Lebanon, Dodge County Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Deborah Behl,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance.

- Chapter 8 of your ordinance is titled "Uniform Dwelling Code" which implies the chapter is specific to one- and two-family dwellings.
- §8.1.060, J, specifies permit expiration requirements. Per [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#), electrical permits shall expire 12 months after the date of issuance, if installation of the electrical wiring has not commenced.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Jared Thiede and Mike Sindorf will be the commercial electrical inspectors responsible for enforcement and each have the proper certification to do so.

Our electrical consultant for your area, Brenda Fassett, at (608) 745-4070, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive style.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Electrical Program Staff, Technical Services Bureau
Brenda Fassett, General Engineering Company